



Internal Auditor for GFSI programs

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Documents/Forms

- Internal Audit Program SOP
- Internal Audit Agenda
- Internal Audit Checklist – filled and blank

Guidance Documents

- BRC Internal Audit Guidance Document
- 10 Tips for Building a Strong Internal Audit Program

Handout - GFSI Internal and External Auditor Work Book

Agenda

- Audit Procedure – ISO 19011
- Exercises – key elements, process flow
- Qualification of auditors, roles and responsibilities
- Audit challenges, tools, preparation, schedules, scope examples
- Audit types and techniques - planning, methods, execution, opening/exit meetings
- Audit report and follow-up activities, findings, corrective actions, root cause analysis
- Audit scenarios - In-house or supplier verification.