The information provided in this Application will help SCS to determine eligibility and scope of service.  No charges will be incurred or work conducted until a Work Order is executed.

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| **Section 1: Company/Organization Information** | | | | | | | |
| **1.1 COMPANY INFORMATION** | | | | | | | |
| Company Name (*as it would appear on a contract*): | | | | | | | |
| Street: | | | | | | | |
| City: | | State/Province: | | | | | Postal Code: |
| Country: | | | | | | | |
| Main Phone: | | | | | Website: | | |
| Brief Company Description (including mill and supply base): | | | | | | | |
| **1.2 PRIMARY CONTACT PERSON** | | | | | | | |
| First Name: | | | Last Name: | | | Title: | |
| Direct Phone: | | | Email: | | | | |
| **1.3 COMPANY LEGAL STATUS *(e.g. INC., LLC., GMBH, LTD., NGO)*** | | | | | | | |
| What is the legal status of your company? | | | | | | | |
| **1.4 COMPANY AFFILIATIONS WITH OTHER LEGAL ENTITIES *(parent co, subsidiaries)*** | | | | | | | |
| **1.4.1** List any affiliated companies of which the applicant company is the sole owner or majority shareholder. | | | | | | | |
| **Company Name** | **Corporate Relationship** (parent co., subsidiary, branch, etc.) | | | **Location** (city/state/province/country) | | | **Contact Person** |
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| Section 2: Certification Information | | | |
| How would you assess your company’s level of preparedness for an RSPO assessment? | | | |
|  | New to this process |  | Previously certified/audited |
| Comments**:** | | | |
| Have any of the affiliated companies listed above obtained RSPO certification?  Have any of the affiliated companies listed above obtained other relevant certifications? (e.g., ISO 9001, ISO 14001): | | | |
| Desired date /time frame for certification assessment: | | | |
| Desired date / time for award of certification (if warranted): | | | |
| **A. Land Use Studies** | | | |

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| Date LUCA approved by RSPO  Did the LUCA determine Remediation and Compensation?  Date of approval of the concept note  If LUCA determines RaCP, has the RaCP been approved by RSPO?  Date of Approval |

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| Section 3: Certification Unit Information | | | | | | | | | | | |
| **3.1 GENERAL INFORMATION**  The unit of certification under RSPO is the mill and its supply base. If there is more than one mill, please complete for each mill and supply base. | | | | | | | | | | | |
| **Mill/Supply Bases** | **Location (Mill/Supply Bases)** | **GPS Coordinates (Latitude, Longitude)**  **e.g., Lat: 14.7103889; Long: -90.291125** | | | **Mill input FFB & output CPO/PK (mt):** | | **Supply Chain Model (IP or MB)** | **Description of supply base**  **(# of estates/scheme SH/independent SH/ outgrowers)** | | | |
| Mill: |  |  | | | FFB:  CPO:  PK: | |  |  | | | |
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| **3.2 APPLICANT INFORMATION**  For the individual company seeking certification under this application, complete the following tables: | | | | | | | | | | | |
| **A. Mill Information (If more than one mill, please complete for each mill.)** | | | | | | | | | | | |
| Name of Mill(s) | | | |  | | | | | | | |
| Contact Person | | | |  | | | | | | | |
| Program level / Supply Chain Model (IP/MB) | | | |  | | | | | | | |
| Registration with IT trading platform | | | |  | | | | | | | |
| Mill Capacity (mt/hr) | | | |  | | | | | | | |
| **B. Outsourcing/subcontracting/labor description**  **Include mill and supply base. For multiple mills, complete section B for each mill.** | | | | | | | | | | | |
| Please include the total number of labor and transportation subcontractors affiliated | | | | Transportation, FFB, Finished Goods, Worker Transportation | | | | | | |  |
| Labour Subcontractors | | | | | | |  |
| Total Workforce Count: | | | | Field Workers Count | | | | | | |  |
| Non-Field Workers Count (Administrative Workers) | | | | | | |  |
| Industrial Workers Count | | | | | | |  |
| **C. Supply Base Information** | | | | | | | | | | | |
|  | | | Estate | | Scheme/ Associated SH | Independent  SH | | | Outgrowers | | |
| Number of Production Units | | |  | |  |  | | |  | | |
| Number of Individual Smallholders | | | n/a | |  |  | | | n/a | | |
| Total Certified Area (ha)  Certified area accounts for all company holdings including infrastructure, agriculture, and conservation areas (Total Company holdings in scope) | | |  | |  |  | | |  | | |
| Production Area (ha) | | |  | |  |  | | |  | | |
| HCV Area (ha) | | |  | |  |  | | |  | | |
| Certified FFB Processed (mt) | | |  | |  |  | | |  | | |
| Mill Certified Volume (CSPO) (mt) | | |  | | n/a | n/a | | | n/a | | |
| Mill Certified Volume (CSPK) (mt) | | |  | | n/a | n/a | | | n/a | | |
| **D. Group Certification Details  (Check if N/A)** | | | | | | | | | | | |
| Name of Group | | | |  | | | | | | | |
| Name of Group Manager | | | |  | | | | | | | |
| Level of group organization  (mill/smallholder/etc) | | | |  | | | | | | | |
| Contact Person | | | |  | | | | | | | |
| **E. Supply of Non-Certified FFB  (Check if N/A)** | | | | | | | | | | | |
|  | | | | Scheme/Associated SH | | Outgrower | | | | Estates | |
| Volume of non-certified FFB (mt) | | | |  | |  | | | |  | |
| Production Area (ha) | | | |  | |  | | | |  | |
| Number of Individual Smallholders/Outgrower | | | |  | |  | | | |  | |
| Name of Cooperative/Association (if relevant) | | | |  | |  | | | |  | |
| **F. Flow chart** | | | | | | | | | | | |
| Please submit with your application form a flow chart of the organizational structure of the company, indicating all mills and plantations to be included in the certification scope. | | | | | | | | | | | |
| **G. Previous Owners and Rights Holders** | | | | | | | | | | | |
| Please list all current and previous owners of land the company occupies. As appropriate, include all parities with customary rights (e.g., local communities, indigenous peoples). | | | | | | | | | | | |
| **H. Public Domain Complaints and Disputes  (Check if N/A)** | | | | | | | | | | | |
| Please describe any complaints/disputes that involve the application found within the public domain, including RSPO. | | | | | | | | | | | |

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| Section 4: General Information | |
| **4.1 What factors contributed to your interest in SCS services?** | |
| Compliance  Customer Interest  Supplier Programs | Strategy  Buyer Requirement  Other |
| **4.2 Would you like information on other SCS Services?** | |
| Climate *(Carbon Offset, Carbon Footprint, GhG, etc.)*  Food and Agriculture *(Safety, Testing, Sustainability, etc)*  Environmental Claims *(Product Certification, Life Cycle Assessment, etc)* | Responsible Forestry *(FSC, PEFC, Timber Legality)*  Biofuels  Sustainability Services *(Consulting, Supply Chain, Sustainability Metrics)* |
| **4.3 How did you learn about SCS Global Services? Who referred you to SCS?** | |

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| **Section 5: Affirmation** |
| I affirm that the information provided herein is true and correct to the best of my knowledge, and that I am duly authorized to sign this application. Should our company decide to pursue certification, I agree to supply any information that is deemed necessary for the audit of the operation and/or products to be certified. |
| **Print Name:** |
| **Title:** |
| **Signature** (*electronic or typed accepted*): |
| **Date:** |

Please email to:

Berliot Bolaños, Director, Sales and Business Development

[bbolanos@scsglobalservices.com](mailto:bbolanos@scsglobalservices.com)

Phone: +1 510-216-5651 | Fax: 510-452-6882

We will be in touch as soon as possible.

**Thank you for choosing SCS.**